

**Wincote
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To assist in the initial preparation for your Energy Performance Certificate it would be very useful and much appreciated if you can complete this simple pre-inspection questionnaire.

Certain information may require a little research.

Name of homeowner
Property Address
Postcode
Contact Work Telephone Number
Contact Home Telephone Number
Contact Mobile Number
Date of Inspection

Section 1 –Description of property		
1a	What type of property is it e.g. Terraced / semi/ /detached/flat/maisonette	
1b	How many bedrooms	
1b	What date was the house built	
1c	Freehold or Leasehold	
1d	Is the property constructed using any particular system or using non –traditional materials? e.g. Timber Frame /Steel Frame, concrete, Stone etc	

Section 2 – About access		
2a	In the event that the inspection is carried out unaccompanied are there any special access codes / alarms etc	
2b	Are there any parts of building which cannot be inspected because of stored possessions	
2d	Is there shared access points which may need to be considered	

Section 3 – About the property		
3a	Are there any flying freeholds – Do any parts of your house protrude over neighbours?	
	Is the Building listed or is it in a conservation area	
3b	Have you carried out any structural alteration work or added an extension? If yes - what date did you do this?	

	Do you have the appropriate documentation?	
	Have you improved the energy efficiency of the property?	
3c	If yes, please give details (e.g. Roof space insulation, Cavity wall insulation, Double Glazing. Do you have appropriate documentation? E.g. guarantees/certificates	
	Do you have a fixed loft ladder	
	Do you have a conservatory	

Section 4 – About the services

4a	What type of services are connected or available at property Mains gas Electricity Oil Solid Fuel LPG	
4c	How old is the main boiler or main source of heating Boiler make and Model	
4d	Do you have Radiators Storage Heaters Wood Burners	
4e	Do you use other forms of heating Open fires Permanently wired heaters	
4f	Do you have any heating or hot water control systems fitted	
	Location of gas Meter	
	Location of Electric Meter	

Please note that during the inspection access to the loft space will be required.

Please provide as much information as possible.

This form can be emailed to your DEA or left on site to help them complete all information as accurately as possible.

Many Thanks